



# CHELTENHAM

## BOROUGH COUNCIL

### Notice of a meeting of Audit Committee

**Wednesday, 19 September 2012**

**6.00 pm**

**Pittville Room, Municipal Offices**

<b>Membership</b>	
<b>Councillors:</b>	Paul Massey (Chair), Andrew Wall (Vice-Chair), Colin Hay, Rowena Hay, David Prince, Tim Harman and Pat Thornton

The Council has a substitution process and any substitutions will be announced at the meeting

### Agenda

<b>1.</b>	<b>APOLOGIES</b>	
<b>2.</b>	<b>DECLARATIONS OF INTEREST</b>	
<b>3.</b>	<b>MINUTES OF THE LAST MEETING</b> 20 June 2012	(Pages 1 - 8)
<b>4.</b>	<b>PUBLIC QUESTIONS</b> These must be received no later than 12 noon on the fourth working day before the date of the meeting	
<b>5.</b>	<b>REVIEW OF THE ANNUAL STATEMENT OF ACCOUNTS</b> Presentation by the Finance Team	(Pages 9 - 138)
<b>6.</b>	<b>AUDIT HIGHLIGHTS MEMORANDUM (ISA 260)</b> Report of KPMG	(Pages 139 - 168)
<b>7.</b>	<b>INTERNAL AUDIT MONITORING REPORT</b> Report of the Head of Audit Cotswolds	(Pages 169 - 176)
<b>8.</b>	<b>WORK PROGRAMME</b>	(Pages 177 - 180)
<b>9.</b>	<b>ANY OTHER ITEM THE CHAIRMAN DETERMINES TO BE URGENT AND REQUIRES A DECISION</b>	
<b>10.</b>	<b>DATE OF NEXT MEETING</b>	

		9 January 2013	
		<b>Briefing Notes (for information only)</b>	
		1. Future external audit proposals – government response to consultation	

**Contact Officer:** Saira Malin, Democracy Officer, 01242 775153

**Email:** [democratic.services@cheltenham.gov.uk](mailto:democratic.services@cheltenham.gov.uk)